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No. 55, Port Blair, Monday, April 10, 2017

F. No. MT/23/Estt./2015-16/3596
**ANDAMAN AND NICOBAR ADMINISTRATION
DIRECTORATE OF TRANSPORT**

NOTIFICATION

Port Blair, dated the 10th April, 2017

No. 53/2017/F. No. MT/23/Estt./2015-16.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Govt. of India, Ministry of Home Affairs, New Delhi, Notification No. U-14039/2/83-ANL dated 21.02.1985 and in pursuance of UPSC's Letter No. 3/30(09)/2016-RR dated 20th December, 2016, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of 'Revenue Officer' borne in the establishment of the Directorate of Transport, Andaman and Nicobar Administration, namely :—

1. SHORT TITLE AND COMMENCEMENT :-

- (i) These rules may be called the Andaman and Nicobar Administration (Group 'B' Gazetted post "Revenue Officer" of Directorate of Transport) Recruitment Rules, 2017.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. APPLICATION :-

The rules shall apply to the post specified in Sl. No. 1 of the Schedule annexed hereto.

3. NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY :-

The number of post, their classification and Pay Band & Grade Pay/Scale of Pay attached thereto shall be as specified in Sl. Nos. 2 to 4 of the Schedule annexed hereto.

4. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATION ETC. :-

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in Sl. Nos. 5 to 15 of the said Schedule.

4. DISQUALIFICATION :-

No person —

- a) Who has entered into or contracted a marriage with a person having a spouse living, or
 - b) Who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said posts :

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, may, if satisfied that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWERS TO RELAX :-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of those rules in consultation with the UPSC with respect to any class or category of persons.

6. SAVINGS :-

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lieutenant Governor,
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd./-
(Ramesh Verma, IAS)
Secretary-cum-Director (Transport)

SCHEDULE

**RECRUITMENT RULE FOR THE POST OF REVENUE OFFICER IN THE
MINISTRY/DEPARTMENT OF TRANSPORT, A & N ADMINISTRATION, PORT BLAIR**

1.	Name of post	Revenue Officer
2.	No. of posts	01 (One)*2017
3.	Classification	*Subject to variation dependent on workload General Central Services Group 'B', Gazetted, Non-Ministerial
4.	Level in the Pay Matrix	Level-7 (₹ 44900-142400)
5.	Whether selection or non-selection post ?	N.A.
6.	Age limit for direct recruitment	Not Applicable
7.	Educational and other qualifications required for the direct recruitment	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age : Not Applicable Educational qualifications : Not Applicable
9.	Period of probation, if any	N.A.
10.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	By Composite method (Deputation (ISTC) plus promotion)

11.	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation / transfer to be made.	<p>Deputation (ISTC)/Promotion : Officers under the Central or State Governments or Union Territories or Public Sector undertakings of recognized Research Institutions or Universities or Semi-Government or Statutory or Autonomous Organization; A. (I) Holding analogous posts on regular basis in the parent Cadre/Department (OR) (II) With 5 (Five) years regular service in the grade rendered after appointment thereto on a regular basis in posts in Level-6 of the Pay Matrix in the parent Cadre/Department AND B. Possessing the following educational qualification and experience: ESSENTIAL: (I) Bachelor's Degree in Commerce/Mathematics/Economics /Statistics/Business Studies from a Recognized University. (II) Two years experience in Accounts/Finance/Revenue matters in Government Organizations. Note: The departmental Commercial Accountant of Transport Department in Level -6 in the Pay Matrix with 5 (Five) years regular service in the grade will also be considered alongwith outsider and in case he is selected for appointment to the post the same shall be deemed to have been filled by promotion. (The period of deputation (ISTC) including the period of in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed three years). The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>
12.	If a DPC exists what is its composition?	<p>Group 'B' DPC (for considering cases for promotion/confirmation) consisting of: (i) Chief Secretary - Chairman (ii) Secretary (Trpt.) - Member (iii) Director of Transport, Port Blair - Member</p>
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Consultation with the UPSC is necessary while making direct recruitment to the post.
14.	Duties & responsibilities	Attached as annexure to schedule.

Annexure - I**Duties and Responsibilities of Revenue officer**

1. Supervision & Control of the work related to revenue receipt of State Transport Service as well as Motor Vehicle Section, State Transport Authority.
2. Supervision & maintenance of revenue records pertaining to non tax / tax revenue collected by the Department.
3. Monitoring the performance of revenue collection of the Department and all STS Unit and also submission of the report to superior the short comings /discrepancies, if any, for appropriate action.
4. Periodical verification of records.
5. Supervision & maintenance of ticketing account.
6. Monitoring and maintenance of records for preparation of Proforma Accounts and submit to audit from time to time.
7. Monitoring and maintenance of records pertaining to Audit queries in respect of Proforma Accounts.
8. Monitoring and maintenance of records General Audit queries and preparation of broad sheet reply to Audit of the Department.
9. Conduct periodical Internal Audit / surprise visit of the Department both in Middle & North Andaman and southern group of Islands.
10. Submission of Internal Audit report and suggestion measure on revenue matter time to time of Department and all STS Unit.
11. Submission of Internal Audit report and suggest measures on revenue matters from time to time of Motor Vehicle Department / State Transport Authority Unit.
12. Any other duties that may be entrusted to him by the Director of Transport or Superior responsible for smooth functioning of the Department.